

The Village Charter School 2021 COVID-19 Safety Plan

Please use this document as a supplement to the completion of your CSP / School Guidance checklist, to avoid any deficiencies and to be sure that all required criteria are discussed in your plan. Use as much space is needed to provide a complete and detailed description for each applicable measure. Please enter in any additional information not already listed under each category, and include images, charts, graphics, and site maps wherever relevant. To facilitate a timely approval process, please do not rearrange headings or contents, but rather add-on within each section, or at the bottom of the document. ***Please note: Some sections may be decided by district, and some may be site specific. Please include a detailed plan for each site, wherever noted as site specific.*****

AUTHORITY AND RESPONSIBILITY

Rebecca Ivanoff, Director of The Village Charter School, has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand. All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

The Village Charter School COVID-19 CSP

1. Stable group structures (site specific)

How students and staff will be kept in stable groups that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the stable group/ Please specific by grade (TK-6, 7-12, et.) if applicable.

Plan for type of stable groups/cohorts and weekly routine/schedule for classes:

We will have a schedule that will consist of only two stable groups physically on campus during any particular school day. Additionally, all efforts will be made to ensure students stay with their current teacher as part of the stable group structure.

Stable groups will be maintained with a hybrid schedule based on an AB/CD/E model. That is, Monday and Fridays will be DL for all students. Tuesday Groups A and B will be on campus for the full day (total of 35 students). Wednesday Groups C and D will be on campus (total of 34 students). Thursday Group E will be on campus (total 24 students). When not on campus, all groups will participate in asynchronous learning activities. All snack and lunch times will be eaten in stable groups in an outdoor area.

For regular classes, how many students and staff will be in each planned stable, group structure:

The maximum number of students and staff will be 16 students and 2 staff. The minimum number will be 1 student and 1 staff. VCS is prepared and able to fully follow all the cohort requirements by SCOE and SOCO Health Department at all times.

If you have departmentalized classes, how you will organize staff and students in stable groups:

VCS’s planning minimizes crossover between students and adults in school buildings:

VCS, a small-by-design charter school, has a TK through 8th grade student population of **89 students**. We have planned our classrooms carefully to provide more than ample space, with 6+ feet clearance between student work stations and teachers. With health and safety of students and staff in mind. We have one campus location with a total of 8 classrooms available for creating stable groups/cohorts for our **89 TK-8 students**.

We have assigned the students in the classrooms as noted:

Group A: TK-Kinder - Rm. 33 (plus Rm. 32 and outdoor classroom on assigned day)

Group B: 1st-2nd Grades - Rm 34 (plus Rm. 31 and outdoor classroom on assigned day)

Group C: 3rd Grade- Room 24 (plus Rm. 31 and outdoor classroom on assigned day)

Group D: 4th-5th Grades - Rm. 25 (plus Rm. 23 and outdoor classroom on assigned day)

Group E: 6th-8th Grades - Rm. 22 (plus Rm. 23 and outdoor classroom on assigned day)

Monday 9:00 - 1:30	Tuesday 9:00-3:00	Wednesday 9:00-3:00	Thursday 9:00-3:00	Friday 9:00 - 10:00
Distance Learning	In Person: Miss Malika Group A 9:00 - 1:15 Miss Kristen Group B	In Person: Miss Barnum Group C Ms. Parent Group D	In Person: Mr. Robbins Group E	Distance Learning
<i>All Classes 9:00 - 12:00 (Malika)</i>	<i>Distance Learning Groups C,D,E</i>	<i>Distance Learning 9:00 - 12:00 (Malika) Groups A,B,D</i>	<i>Distance Learning 9:00 - 12:00 (Malika) Groups A,B,C,D</i>	<i>All Classes</i>

- Students are assigned to a stable group/cohort that does not interact with other groups.
- Every attempt will be made to ensure siblings in the same grade band will be in the same cohort.
- Cohort groups consist of 10-15 students, each in their own designated classroom with 6+ foot clearance between student work stations and teachers.
- Teachers will work with only one stable group per day. If they provide instruction to more than one stable group, only one may be in person. The others must receive the instruction via Zoom with the teacher remote.

- Stable groups will be maintained with a hybrid schedule based on an AB/CD/E model. That is, Monday and Fridays will be DL for all students. Tuesday Groups A and B will be on campus for the full day (total of 35 students). Wednesday Groups C and D will be on campus (total of 34 students). Thursday Group E will be on campus (total 24 students). When not on campus, all groups will participate in asynchronous learning activities. All snack and lunch times will be eaten in stable groups in an outdoor area.
- Recess and PE will be outdoors and in designated spaces with a staggered schedule so that each stable group/cohort does not commingle.

Outdoor recess and play:

- A revised recess schedule has been created to limit the number of students on the playground at one time. Each class will have their own recess time and designated play space. Cohorts will not commingle during recess or breaks.
- In accordance with health and safety guidelines, students will play only with their designated group.
- Recess will be supervised by each specific classroom's assigned TA (classified staff).
- Students will be supervised to keep their physical distance when playing. Signage has been installed at all campuses to designate 6 feet distancing.
- Common playground toys will not be used.
- The outdoor play structures will not be used.
- Students in our TK-8 classes will have designated outside play/learning periods daily

If you have electives, how you will prevent or minimize in-person contact for members of different stable groups:

VCS does not offer electives.

Other considerations – After school programs, special education, therapies, carpooling, etc.:

Students who are part of VCS's Extended Care program will remain in their classroom upon the commencement of the school day. Students will stay with their Stable Group and teacher/TA during this modified EC service.

Students that are part of the SCOE SPED program will be held to all school COVID Safety requirements. SCOE's schedule (ingress/egress/recess) will be maintained such that social distancing can be maximized.

2. Visitors/Volunteers/Vendors

*School/District's plans to handle visitors on campus. **Please consider limiting non-essential visitors of any kind.*

A. Essential visitor / vendor policy - log-in/out list:

- Meetings between adults will be conducted virtually.
- Non-essential visitors will not be allowed on campus or in classrooms.

- Essential visitors must report to the school office to be orientated to the school COVID safety requirements for being on campus. Each visitor will sign a document attesting that they will adhere to the requirements. They will also be required to sign a log-in list and, upon departure, to log out. Essential visitors will be subject to all COVID guidelines: wear a mask, maintain social distancing, perform and report results of COVID self-assessment, have their temperature taken.
- We will use virtual/video meetings instead of in-person meetings for any classroom educational experts and guest speakers.
- Campus visitors (including parents) are not permitted during this time.
- Field trips are suspended until further notice.
- All administrative and teacher meetings with parents and the community will be conducted via Zoom or virtual meetings. In the rare occasion an in-person meeting must occur, all safety precautions and physical distancing guidelines will be followed.

B. Policy for limiting non-essential visitors:

Non-essential visitors are not allowed on campus at any time.

3. Entrance (site specific)

How arrival of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered arrival times, separate entrances, etc. Please provide site map for reference.

A. Describe drop-off procedure/policy for parents onsite:

- Each Stable Group has been assigned an arrival and departure time as well as assigned campus entrances and exits different from other SG at the same campus.
- Student drop-off window is between 8:45 AM and 9:00 AM with students from each SG taking separate paths to their assigned check in and classroom. All before school activities have been eliminated. Upon arrival at the front of the school in the designated drop-off area, students will wait in their parent’s vehicle until supervising faculty/staff signals the student to exit the vehicle; the parent is to remain in the vehicle at all times. Students arriving to campus are required to wear a face covering. Their temperature will be taken via a contactless thermometer and asked for confirmation they have completed the COVID Symptom Survey with a negative result. If all is okay, they will then be guided to walk the pre-designated route to their classroom. No mingling between groups is allowed before or after school.
- Throughout the school day, each stable group/cohort will have a specific schedule of activities (arrival, recess, snack, departure) and designated, specific route for restroom use and activities to prevent close contact or mixing of cohorts.
- VCS has two single use/gender non-specific restrooms. Each SG will have access to their own single use restroom. Restroom use is staggered so that only one student/staff will use the restroom at a time to ensure physical distancing. Good ventilation and air circulation in the restrooms will be ensured through keeping the door open during non-use. Restrooms will be sanitized on an hourly basis.
- Signage has been installed at all campuses to designate 6 feet distancing.

B. Describe plan to minimize mixing of cohorts on arrival to school:

Arrival and dismissal procedures have been carefully planned with staggered schedules and assigned campus entrances and exits to ensure the best scenario for cohorts/students to avoid close contact and mixing of cohorts, as well as allow for physical distancing and VCS's required daily health screenings.

Parents/caregivers are not allowed onsite. During snack, students:

- Eat outdoors in stable groups, maintaining social distancing
- Wash hands before and after eating and again after recess
- Remain in assigned seats when eating with face covering off

● **Plan for screening on arrival (ie: temp checks, questionnaire, etc) for both staff and students:**

Both staff and students will be required to complete a COVID self-assessment (questionnaire) prior to coming to school. Upon arrival and prior to entering campus, both staff and students will have their temperature taken with a touchless thermometer.

● **How school/district plans to encourage a zero-mingling policy before school:**

Following a temperature check with a touchless thermometer, students will proceed directly to the SG classroom's handwashing/hand sanitizer station and then go to their assigned seat, following the specific route and campus entrance for their group/cohort.

4. Movement within the School (site specific)

How onsite movement of students and staff will be managed to avoid close contact and/or mixing of cohorts - Please include site map with assigned routes and bathrooms, divided play areas, staggered breaks, etc.

A. Describe in detail the planned measures to avoid contact and/or mixing of cohorts onsite:

Each SG will be assigned a different route to use for entrance to and exit from classrooms for arrival, departure, recess, lunch, restroom visits, and outdoor activities.

Maximum: 10 feet

Minimum: 6 feet (If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.)

The spacious design of our campus and outdoor spaces, as well as additional classroom spaces that we have obtained for use during this time, and our low student ratios fully support guidelines for 6 feet distancing requirements between students and teachers established by the Health Department and Sonoma County Office of Education. We have also added the following additional furnishings and protocols for safety:

- Individual desks replacing shared tables and/or tables that used to be shared will now have only one student at it.
- All student desks are for an individual student and have been arranged with 6 feet distancing between each other, facing the same direction.
- Teachers will remain 6 feet away from students and each other.
- Plexiglass safety dividers have already been purchased for all teachers and will be used by each teacher in all classrooms and other environments. Additional plexiglass dividers are available for student use if needed.

- PE activities will incorporate activities that do not require contact between students and that can be accomplished with 6 feet distancing requirements and outdoors. Face masks will be worn by students during PE. PE is provided by the cohort's teacher.
- Students will eat their snack in their stable cohorts and will be spaced with 6 feet between each student whether they are eating lunch outdoors or indoors. Eating outdoors will be the policy unless the weather prohibits this.
- Teachers will eat lunch and take breaks outdoors and maintain 6 feet distancing from other teachers and students. If weather does not permit outdoor eating, empty classrooms that are well ventilated with a new HVAC system and windows and doors that can be opened..
- Signage has been installed to designate 6 feet distancing.

Additionally:

- Meetings between adults will be conducted virtually.
- Non-essential visitors will not be allowed on campuses or in classrooms.
- We expect to use virtual/video meetings instead of in-person meetings for any classroom educational experts and guest speakers.
- Campus visitors (including parents) are not permitted during this time.
- Field trips are suspended until further notice.
- All administrative and teacher meetings with parents and the community will be conducted via Zoom or virtual meetings. In the rare occasion an in-person meeting must occur, all safety precautions and physical distancing guidelines will be followed.

5. Egress (site specific)

How departure of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered departure, separate exits, etc. Please include site map for reference.

- **Describe pick-up procedure / policy for parents onsite:**
Parents will not be allowed on campus. If they arrive to pick-up a student for any reason, outside of the normal, staggered schedule, they will call the office and be directed to either stay in their car and the student will be escorted to them, or to an appropriate location on the perimeter of the school.
- **Plan to minimize mixing of cohorts on departure:**
 - Busses N/A
 - Students will be released and escorted to the pick-up location. They will wait, under supervision, on designated 6 ft. spacing markers until they can safely access their parent's vehicle.
- **How school/district plans to encourage a zero-mingling policy after school:**
Students will be released and escorted directly to the pick-up line using a staggered schedule. Students will be spaced 6 ft. apart, on designated markers, when waiting for their parent/caregiver. VCS does not offer bussing, thus N/A.

6. Face Coverings/Other PPE

How CDPH's face covering requirements will be satisfied and enforced for staff and students.

A. Please provide complete policy for face coverings:

VCS will adhere to research-based guidance from infectious disease experts. Students of all ages (K-grade 8) and staff will be required to wear face masks during the school day.

- All students and staff will be required to wear face masks to cover their nose and mouth at all times except while eating. Vented masks are not permitted.
- Face masks will be worn both indoors and outdoors (except when eating).
- Information regarding proper use, removal, and washing of face coverings has been shared with students, their families, and school staff and will continue to be shared throughout the school year.
- In the event a student refuses to wear a face mask at school and is not exempt from wearing a face covering, the student will be asked to immediately leave the campus.
- Students who may be exempt from wearing face masks due to a medical condition, as confirmed by the school, must use a non-restrictive alternative, such as a face shield with a drape on the bottom edge (per CDPH guidelines) as an alternative so the student can participate in in-person instruction. Alternatively, the student can participate in concurrent distance learning.
- Each teacher has an individual, portable, plexiglass safety divider to use in all classrooms and other environments.
- All classrooms will have an ample supply of disposable face-mask for any student or staff who forgets to bring their own.
- Additional plexiglass dividers are available for student use.
- VCS has purchased ample PPE for staff use or student use as needed, including disposable face masks, plastic face shields for teachers, disposable gloves for all staff.

B. Describe specifications on type of face coverings allowed (ie: no valves, ≥ 2 ply, no bandanas, etc):

Approved types of face coverings have been and will continue to be communicated to students, families, and staff. (Approved: double layer cloth masks and disposable 2 or 3- ply medical face masks only. Not approved: gaiters, or bandanas.

- **Wearing a Face Covering:** We provide face coverings to all employees and require they be worn when indoors, when outdoors if less than six feet from another person, and as required by the local health department or CDPH. We will not prevent any employee from wearing a face covering when required unless it would create a safety hazard, such as interfering with the safe operation of equipment. The face coverings provided will be cloth or woven material, fit snugly, and completely cover the nose and mouth. Face coverings must be clean and undamaged. **Face coverings are not respiratory protection and do not replace physical distancing requirements.**

Employees are not required to wear a face covering in the following situations:

- When an employee is alone in a room.
- While eating or drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area has been maximized to the extent possible.
- When employees wear respiratory protection in accordance with Section 5144 or other Title 8 safety orders.
- When employees cannot wear face coverings due to a medical or mental health condition or disability. This includes a hearing-impaired person or someone using sign language to communicate. Employees exempted from wearing a face covering due to medical conditions, mental health conditions, or disability must wear an effective non-restrictive alternative, such as a face shield with a drape on the bottom that we will provide, if their condition or disability allows.

C. Where will extra masks be available if needed?

The school has a large supply of disposable face masks available for students or staff who forget their masks. There is a supply of extra PPE in the office and each classroom will have their own supply of PPE.

D. Describe plan for refusal to wear face coverings:

If a student refuses to wear a mask, and they are not excused due to a pre-existing health condition, they will be removed from the classroom/playground immediately, and placed in an isolation room. The parent/caregiver will be notified to pick them up. Once the parent has arrived at the front of the school, they will call the office and the student will be escorted to the care of the adult.

7. Health screening/Symptom monitoring/Sick protocol

How individuals will be screened and monitored for symptoms - how ill staff/student will be handled

A. Details of at-home screening plan:

- All students (parents will complete on behalf of student) and staff* will be required to complete a daily health screening to include:
 - a touchless temperature check in the morning at home
 - reporting of any symptoms of COVID-19 that the student has experienced
 - reporting of any household members with symptoms of COVID-19
 - reporting of any possible exposure to the virus by the student or family
 - VCS will supply each staff member and student's family a paper COVID-19 Health Screening form in order to monitor daily COVID-19 Health Screening of both students and staff. Until further notice, prior to coming on physically to the VCS campus, students (with the assistance of parents/guardians) and staff will be required to perform a COVID-19 Health Screening and submit the results of the screening to the staff member at the drop-off site. Thermometers will be provided to all students/staff who need them to perform the daily screening. Any student or staff member who does not perform their daily health care screening will be flagged, counseled and screened. All students and staff will be required to follow VCS protocols for daily COVID 19 Health Screening.

- Students with symptoms or exposure to COVID-19 will be required to stay home and follow monitoring or testing steps as required by the Health Department. VCS’s protocols to respond to student COVID-19 symptoms follows the Health Department and Sonoma County Office of Education guidelines as well as the school’s own sick policy:
- Students are not allowed to attend school if they are showing any symptoms of illness which could be passed on to another child or adult.
- Students may not attend school if any member of the household has symptoms of COVID-19.

B. Support available for individuals staying home:

Students who must stay at home due to exposure to, or experiencing a confirmed case of COVID, will be referred to their health care provider for care. Students may elect to participate in distance learning at the discretion of their parent/caregiver.

C. Screening criteria/procedure onsite for staff:

*See “A” above, this section.

D. Immediate protocol in case of a sick staff/faculty member:

He/she is required to leave school immediately (if at school). We will follow procedures in the table (below) for diagnosis and return to school. “Accordingly: Every local educational agency (school district, county office of education, and charter school) and private school in California shall notify its local health officer of any known case of COVID-19 among any student or employee who was present on a K-12 public or private school campus within the 10 days preceding a positive test for COVID-19. Specifically, the local educational agency or private school shall report the following information:

- The full name, address, telephone number, and date of birth of the individual who tested positive;
- The date the individual tested positive, the school(s) at which the individual was present on-site within the 10 days preceding the positive test, and the date the individual was last on-site at any relevant school(s); and
- The full name, address, and telephone number of the person making the report.

This information shall be reported to the local health officer by telephone within twenty-four hours from the time an individual within the local educational agency or private school is first made aware of a new case.”

E. Screening criteria/procedure onsite for students:

Symptom check protocols will be provided for all families and families are requested to check students before they come on to campus.

Student temperatures check will be taken at school with a no-touch thermometer (students with a fever of 100.0 or higher should stay home or may be sent home pending symptoms).

F. Immediate protocol in case of a sick student:

Per Health Department guidelines, if a student becomes ill with symptoms of COVID-19 and/or has a temperature above 100.4 F (38 C) degrees while at school, parent/guardian will be contacted for an immediate pick-up. When a student or staff member becomes ill while at school, they will go to the Care Room (Isolation Room) where they will be monitored by trained staff until they can be taken home or to receive medical care.

The student will be removed from class immediately. The student will be isolated (comfortably) in a designated room, continue wearing a face mask, and will be supervised by a designated staff member (who will be wearing personal protective equipment noted below) until the parent/guardian arrives to take the student home as soon as possible. Our campus has a designated room for isolation of students who become ill at school:

- The designated staff member who will supervise any student who becomes ill at school or may assist a staff member with symptoms of COVID-19 will wear personal protective equipment: N-95 face mask, face shield, disposable gown to cover clothing, and disposable gloves.
- The parent/guardian, or those authorized to pick up a student from school, will be contacted immediately as soon as a student reports any symptoms of COVID-19 for a prompt pick up (within 30 minutes).
- The designated area where the student was isolated while awaiting pick-up will be cleaned and disinfected immediately in accordance with Health Department guidelines. The areas where the student was prior to reporting symptoms will be cleared of all students and staff and will be immediately cleaned and disinfected.
- The custodial staff will use electrostatic disinfectant sprayers which are more effective at disinfecting than traditional cleaning methods. These would be used to clean and disinfect an area where a COVID-19 positive person has been.
- VCS requires families to consult with the student's physician if a student is experiencing symptoms of COVID-19. In order to return to school, the student must provide a physician's release and may return to school after 24 hours have passed without fever and symptoms have started improving. The school will strongly encourage the student to obtain a COVID-19 test as well and will advise getting a COVID-19 test immediately and again on day 8 from onset of symptoms if no physician's clearance is obtained.

G. Symptom monitoring procedures throughout day:

CDC does not currently recommend schools conduct symptom screening for all students in grades K-12 on a routine (e.g., daily) basis. Staff will keep watch for students who exhibit the symptoms of COVID-10. If a student presents with any of the symptoms while at school, they will be sent immediately to the Isolation Room for further observation while their family is notified to come pick them up from school. Symptoms can include:

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

This list does not include all possible COVID-19 symptoms. Children and adolescents with the virus that causes COVID-19 may experience any, all, or none of these symptoms.

Staff that experience these symptoms while at school, will immediately notify the Office Manager and leave the campus immediately. They will then be directed to contact their primary care physician and get a COVID-19 test as soon as possible. Upon a negative test, and/or clearance by their doctor, they can then return to school.

H. Screening of essential visitors/vendors:

Essential visitors must report to the school office to be orientated to the school COVID safety requirements for being on campus. Each visitor will sign a document attesting that they will adhere to the requirements. They will also be required to sign a log-in list and, upon departure, to log out. Essential visitors will be subject to all COVID guidelines: wear a mask, maintain social distancing, perform and report results of COVID self-assessment, have their temperature taken.

8. Routine Testing

School/District's plan for routine/asymptomatic testing of staff and students

A. Plan to routinely test staff by tier: See 18 C for details

Routine/Asymptomatic testing plan for students by tier. VCS staff has access to Kaiser tests at no cost and families are encouraged to use Curative <https://curative.com/> to provide Covid-19 testing. Families are encouraged to participate in the weekly screenings and to contact their personal physician when feeling ill.

B. Plan to routinely test students by tier: See 18 C for details

Routine/Asymptomatic testing plan for students by tier. VCS staff has access to Kaiser tests at no cost and families are encouraged to use Curative <https://curative.com/> to provide Covid-19 testing. Families are encouraged to participate in the weekly screenings and to contact their personal physician when feeling ill.

9. Physical Distancing (site specific)

How space and routines will be arranged to allow for physical distancing of students/staff in the following areas:

A. Bus/Transport/Carpools:

N/A VCS does not use bussing. Carpooling outside of one's immediate household will be discouraged.

B. Classrooms:

Desks will be placed 6 ft apart., including the teacher's desk. Students will not be allowed to wander the room and will report directly to their desk upon entrance.

C. Hallways:

N/A - VCS does not have hallways. Outdoor walking space will be marked with 6 ft markers to ensure social distancing.

D. Student lockers:

N/A - VCS does not have student lockers.

E. Bathrooms:

One user at a time in the bathroom will be allowed. The student will place a bathroom pass on the hook outside of the bathroom, indicating the bathroom is in use. They then take the bathroom pass with them, when returning to the classroom where the pass will be put in a “dirty” bin. If a student approaches the bathroom and there is a pass in place, they will wait on the 6 ft. marker away from the door.

F. Locker rooms:

N/A - VCS does not have locker rooms.

G. Gymnasium:

N/A - VCS does not have a gymnasium.

H. Playground / fields:

Staggered recess schedules and field demarcations will facilitate social distancing between cohorts in these areas.

I. Staff break rooms:

A maximum number of staff (2) will be permitted in the staff room at any time. Eating/socializing in the staff room, will not be allowed at this time. We discourage use of the staff/break room as research has indicated more cases result due to time in staff rooms. All protocols must be observed when more than one person must be in the staff room.

J. Other:

All staff meetings, IEP's, SST's, and any other school related meetings will be conducted via Zoom.

K. Plan for specific situations when distancing is >6 ft is not possible:

Every effort will be made to ensure at least six feet of physical distancing at all times in our workplace. Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved. In these situations the encounter will be kept brief and masks must be worn. Floors will be clearly marked as a reminder to stay 6 feet apart.

Layouts and social distancing include positioning staff work areas so that they are a safe distance away from high traffic areas. This may include the need for moving desks, rerouting traffic, or installation of plexiglass or other types of dividers.

For all positions that perform one-on-one legally required student testing (e.g. school psychologists, speech, nurses, educational specialist teachers), at least one “room” (preferably an outside location) per site will be set up for testing. The room will be equipped with an adequate supply of PPE, including plexiglass as necessary, masks, gloves, and cleaning supplies. Seating will be spaced at least 6 feet apart to ensure social distancing can be maintained when testing.

L. Plan to encourage healthy hygiene/hand washing routines:

Routine hand washing will be built into the daily schedule and emphasized by staff. Students will wash hands upon arrival, before and after eating, after using the restroom, after being outside the classroom (e.g., PE or recess), before leaving to go home, and as needed throughout the day.

- New handwashing stations have been added to outdoor areas at our campuses to provide ample indoor and outdoor hand washing stations.
- Handwashing by younger students will be supervised by staff to ensure proper hand washing practice.
- Classrooms have sinks (located in multiple indoor and outdoor areas) for students and staff to use for handwashing.
- Each classroom has access to restroom facilities that are equipped with sinks and soap. (Restroom visits by students/staff will be staggered so that one person is using the restroom at a time.) Ventilation in restrooms will be increased by keeping the door open during non-use
- Drinking fountains have been closed. Students and staff will bring their own personal water bottles labeled with names to school.
- Hand sanitizers are distributed in multiple locations in all classrooms and outdoor areas that will be used by students and staff.
- Staff will supervise frequent handwashing and will reinforce with students the practice of frequent handwashing.
- Posters reminding students and faculty to wash hands and how to wash hands have been prominently displayed in classrooms and at handwashing stations.
- Additional healthy hygiene practices:
 - Students' belongings will be separated and individually labeled. Sharing of materials has been discontinued. Students will have individual digital devices, writing utensils, notebooks, art supplies.
 - Students will bring snacks from home. No sharing of food is allowed.
 - Outdoor areas will be used as outdoor classrooms as much as possible for all grade levels. We are fortunate to have large, beautiful campuses that allow us to implement this plan.
 - Students have individual student-assigned desks, chairs, school supplies, and electronic devices (no sharing).
 - Classrooms are equipped with no-touch trash cans.
 - Olivet keeps in stock ample supplies of soap, tissue, disposable face masks, hand sanitizer, face shields, and cleaning and disinfecting products.

M. Other considerations - including locations of handwashing stations, disabling of drinking fountains, etc:

All drinking fountains will be disabled. Students must bring their own water bottle from home. If a student forgets/does not have a water bottle, they will be provided with one.

Handwashing stations will be provided for each wing of the school. Only one student may use the station at a time; six foot markers will be placed near the station so that students know where to wait for their turn at the station.

10. Routine Cleaning and Disinfection

How shared surfaces will be regularly cleaned and disinfected, including plans/schedules for the following areas:

A. General high-touch surfaces:

1. POUUSD Custodians will ensure, at the end of each day, that additional cleaning/disinfection measures, such as a focus on high touch places (door handles, countertops, copiers), are taken during the COVID-19 pandemic.
2. The Custodians will ensure that all classrooms/indoor workspaces are cleaned/disinfected after every day of use, in accordance with the relevant public health guidelines applicable to schools.
3. Student and staff bathrooms will be cleaned multiple times per day during the duty day by VCS staff.
4. A record of when indoor workspaces and bathrooms are cleaned will be maintained.

B. Classrooms: Between uses by different individuals and at the end of the day on a daily basis, at the end of each day, on a daily basis:

1. Use soap and water to clean clean surfaces removing any visible dirt or debris
2. Spray diluted Nu-Foamicide to clean non-porous surfaces (4- 8 oz of solution per 1 gallon of water)
3. Allow to sit for a minimum of 10 minutes, and then wipe up any excess liquid with a clean paper towel
4. Prepare fresh dilution daily or when solution becomes visibly soiled
5. Spray full room with electrostatic sprayer using SaniQ dilution (3 oz of solution per 5 gal of water)

C. Bathrooms: Between uses by different SG and at the end of the day, on a daily basis. This cleaning includes the toilet seat (top and bottom), handle and door (both sides where touched) sink, soap container, facet and stool handles:

1. Use soap and water to clean clean surfaces removing any visible dirt or debris
2. Spray diluted CLEANSER to clean non-porous surfaces
3. Allow to sit for a minimum of 10 minutes, and then wipe up any excess liquid with a clean paper towel
4. Prepare fresh dilution daily or when solution becomes visibly soiled
5. Spray full room with electrostatic sprayer Bipolar Ionization Sterilization process.

D. Playgrounds: Playground equipment will not be in use. Time on the walking path will be scheduled to maintain use by stable cohorts. Stable Cohorts will also be assigned play areas designated for their specific cohort.

E. Cafeteria:

N/A - VCS does not offer cafeteria services.

F. Offices:

The Office will be sanitized once daily. Employees will be designated to their own operating space.

G. Hallways:

N/A - hallways do not exist at this site.

H. Locker rooms:

N/A - there are no locker rooms at this school site.

I. Gymnasium:

N/A - a gymnasium is not present at this school site.

J. Other:

N/A

11. Plan for Shared items

How use of shared items will be minimized and/or adjusted to meet safety standards, where applicable.

A. Classroom / Office supplies:

Classroom supplies will be assigned to individual students and kept in a supply container labeled with the student's name, and only used by that student. SG/cohort containers will be stored separately between SG rotations on campus.

Office supplies will be compartmentalized within the office space such that each employee that may use that space, has a designated location for their supplies. Shared counters will be discouraged and also sanitized daily.

B. Toys/Play equipment:

Each student will be assigned their own playground toys (balls/hula hoop) to use. Equipment will be sanitized on a daily basis.

Playground equipment will not be used during this time.

C. Electronics equipment:

Each student and employee will be assigned their own electronic equipment to use. Equipment will be sanitized on a daily basis.

D. Tools:

Custodial staff will use their own assigned tools. Any shared tools will be sanitized daily.

E. Other:

PPE must not be shared, e.g., gloves, goggles and face shields.

Items that employees come in regular physical contact with, such as phones, headsets, desks, keyboards, writing materials, instruments and tools must also not be shared, to the extent feasible. Where there must be sharing, the items will be disinfected between uses by:

VCS will evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.)

- Discourage sharing of items that are difficult to clean or disinfect
- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between uses.
- Avoid sharing electronic devices, toys, books, and other games or learning aids ·
- Shared objects (gym or physical education equipment, art supplies, toys, games) will be limited and regularly disinfected by assigned staff (Classroom staff, site staff or custodial staff- based upon the type of item)
- PE/recess equipment will be used with one cohort/group at a time and disinfected daily
- Students will be provided with a container/pouch to store all necessary materials (Pencils, pens, crayons, glue stick, reference /study materials, etc)
- Students will be assigned their own electronic device if used in the classroom and one will be provided for them in the event of a return to Distance Learning.

12. Handling COVID-19/symptomatic individual (site specific)

How the affected individual will be removed from group and isolated in designated space until pick-up

A. Plan/location for Isolation room / area:

The isolation room is in room 31. This room has several windows that can be opened for ventilation. There is ample seating in the area outside the room, with high visibility so that the student can be easily monitored.

B. PPE available for staff providing care in Isolation area:

Near the entrance to the isolation room area, will be stocked with sterile, individually packaged kits of PPE supplies.

C. Staff trained to provide care in Isolation area:

Any employee who will staff the Isolation area when needed, will be trained in accordance with Sonoma County Public Health Guidelines. The designated employee will wear personal protective equipment: N-95 mask, face shield, disposable gown to cover clothing, and disposable gloves.

D. Plan for staff caregiver to be fit-tested and trained to seal-check N95 respirator:

Support for N95 mask fitting is available through Sonoma County Public Health, who provides training for designated school staff, who, in turn, can manage N95 fittings for staff with Isolation Room responsibilities. All staff have been trained on proper mask fitting.

E. Protocol for immediate removal and relocation of ill individual:

Per Health Department guidelines, if a student becomes ill with symptoms of COVID-19 and/or has a temperature above 100.4 F (38 C) degrees while at school, parent/guardian will be contacted for an immediate pick-up.

The student will be removed from class immediately. The student will be isolated (comfortably) in a designated room, continue wearing a face mask, and will be supervised by a designated staff member (who will be wearing personal protective equipment noted below) until the parent/guardian arrives to take the student home as soon as possible.

F. Protocol for disinfection of contaminated areas, including Isolation zone after pick-up:

All rooms will be sterilized with the ionic sterilization protocol/equipment.

G. Instructions to give ill staff/family of ill child (re: follow-up with PCP, testing guidance):

Families will be advised to follow up with their primary care physician to receive testing guidance and relief of symptoms.

H. Plan for testing symptomatic individuals:

[Please refer to the VCS COVID Response Matrix for protocol.](#)

13. Plans for after an Exposure Event (may be site specific)

When someone is confirmed positive for COVID-19 and individuals were exposed onsite

A. Designated COVID Coordinator(s) and corresponding duties:

Contact Tracing:

The Village Charter School has designated Rebecca Ivanoff, Director, as the primary COVID Coordinator and as primary contact tracer in the event of exposure to COVID-19. The other designated tracer includes the Office Manager, Carolyn Jensen.

These employees will begin immediate contact tracing procedures when notified of a confirmed case of COVID-19 among staff or students. Contact tracer(s) at VCS will also immediately notify the Sonoma County Health Department and follow contact tracing procedures such as creation and submission of lists of exposed students and staff to the Health Department and notification of exposed persons.

Designated staff person(s) for public health to contact about COVID-19:

Rebecca Ivanoff, Director, rlivanoff5@gmail.com 707.524.2848 (office) or 707.888.7842 (cell)
Carolyn Jensen, Office Manager, vcsofficemanager@gmail.com 707.524.2848 (office) or 707.481.78106 (cell)

B. Plan for confirmed COVID-19 case reporting:

If there is a confirmed case of COVID-19 among staff or students, VCS will follow protocols in accordance with the Health Department and Sonoma County Office of Education and the school's policies:

- Notify the Sonoma County Department of Health.
- If we learn of a confirmed case/cases involving a student or staff member before being contacted by public health, we will contact public health via the school hotline number.
- We will ensure that FERPA protocols are being followed in any communications.
- We will notify Sonoma County Health Department of any known case of COVID-19 among students or employees within 24 hours from the time Olivet staff is first made aware of a new case. We will supply the following information:
 - Full name, address, telephone number, and date of birth of the individual who tested positive;
 - Date the individual tested positive, the campus location(s) at which the individual was present on-site within the 2 days preceding symptom onset or the positive test, and the date the individual was last on-site at any of our campuses;
 - The full name, address, and telephone number of the person making the report.
 - Advise infected individual to isolate at home and that they will be excluded from school for at least 10 days from symptom onset date or, if asymptomatic, 10 days from the date of when the test was taken.
 - Advise infected individual to isolate and stay out of school for 10 days from symptom onset date and at least 24 hours have passed since resolution of fever without the use of fever-reducing medications, and other symptoms have improved. If asymptomatic, individual should isolate for 10 days from specimen (test) collection date.

Begin Immediate Contact Tracing:

- identify contacts who may have been exposed starting from 2 days before case's symptom onset or from the date of positive test result if case is asymptomatic;
- recommend exposed contacts be tested on day 8 from exposure;
- if tests of exposed contacts are negative when tested on day 8 from exposure, may return to school on day 10 following test date;
- if exposed contact refuses testing, individual may not return to school for 28 days (14 day incubation period + additional 14 days to take into account possible infection that could develop on 14th day after exposure).
- In consultation with public health, we will decide whether a class or entire school closure is warranted, using guidance provided by CDPH.
 - Our COVID-19 Liaison will work with public health to conduct contact tracing and notify exposed students/staff following FERPA protocols for student information. (Sample letters are found [VCS Matrix](#))
 - We will follow public health determination as to whether quarantine and testing is necessary based on the length of exposure, number of people exposed, and closeness of contact.
- Notify the school community pursuant to guidelines we have established in our communication plan:
 - VCS will communicate information about quarantine of affected class/es and cohorts to the affected groups.
 - VCS will notify the general school community without disclosing personally identifiable information of students or staff.

- VCS will ensure proper cleaning and disinfecting of affected classrooms and common areas or the entire school campus before reopening.
- We will work with public health and await notification from them for when it is safe to reopen the classroom or school. VCS will then make the final determination when to reopen based on CDPH guidance.
- VCS will follow all Health Department protocols for closing a class or the entire school in the event of any COVID-19 cases of students or staff. Please refer to the [VCS Response Matrix](#) which we will follow in the event of a confirmed case of COVID-19 at The Village Charter School: *When to Close a School / COVID Notification Process*.
- To assure the safety of our students and all employees and to support our faculty who may experience symptoms of COVID-19 or have a positive test result, we have added additional and permanent teachers to our faculty team for each cohort. Our substitutes have been approved by SCOE and have (or will receive prior to giving service) received all the training necessary should a staff member need to self-quarantine for any reason. This gives an extra level of assurance to our community so that safety measures can be taken appropriately while our teachers feel supported and confident about the required quarantine period if they experience symptoms or develop COVID-19. For example, our low ratios in each cohort at our campus (providing generous space for 6+ feet distancing between students and teachers within our small student population) ensures that all teachers have coverage in case they are experiencing any health issues and are unable to come to work during their quarantine time period.
- When a student or a group of students are required to quarantine because of exposure to COVID-19, VCS will provide instruction through our Distance Learning program.

A. Plan for “Close Contact” identification:

All administrators have received line tracing training to identify who may have been exposed. Others may receive training through the SCOE resource or through [this course developed by Coursera](#).

B. Plan for Exposure testing for staff:

[See VCS COVID Response Matrix](#)

C. Plan for Exposure testing for students:

[See VCS COVID Response Matrix](#)

D. Support for staff in Isolation/Quarantine:

[See VCS COVID Response Matrix](#)

E. Support for students in Isolation/Quarantine:

At onset, students in isolation/quarantine, will be referred to their primary care physician for treatment and advice on COVID treatment and safety. Additionally, students who are in isolation/quarantine will be provided with an opportunity for distance learning. The student’s teacher will provide asynchronous learning activities and provide virtual office hours as needed. The student/caregiver will also be provided with information to access the district’s counseling services.

F. Return to school criteria for COVID-19 positive individual:

14 days after exposure with no symptoms, [see matrix](#).

G. Return to school criteria for exposed close contacts:

[See VCS COVID Response Matrix](#)

H. Outbreak response plan:

We will follow the guidelines set forth in the CDC [“Considerations for School Closures”](#) publication.

14. Communication Plans

How the school/district will communicate with students, families, and staff about onsite COVID-19 exposure, consistent with privacy requirements such as FERPA and HIPAA

A. Provide plan for communications with families and staff after an onsite exposure:

Reporting to the Local Health Department (LHD) – This requirement also complies with AB 685.

- Within 24 hours of knowledge, the VCS will notify the local health department (LHD), Sonoma County Health Department, 707-565-4667 or 707-565-4700), of any workplace outbreak of COVID-19. An outbreak reportable to our LHD is defined as at least three COVID-19 cases among workers at the same worksite within a 14-day period. We will work with the LHD to carry out contact tracing and follow all LHD recommendations including temporary closure of our business if advised.
- Reporting to our Claims Administrator – SB 1159 (This section applies to employers with five or more employees).
- Supervisors will report to VCS's COVID Coordinator, Rebecca Ivanoff, when an employee has tested positive for COVID-19. This report will be made within 24 hours of knowledge of an employees' positive test result.
- CAL/OSHA Recording/Reporting - We will record all work-related COVID-19 cases that meet one of the following criteria: death, days away from work, restricted work or transfer to another job, medical treatment beyond first aid, loss of consciousness, significant injury or illness diagnoses by a physician or other licensed health care professional.

15. Staff Training

How staff will be trained on the application and enforcement of the plan.

A. Provide plan for training staff on new COVID-19 Safety plan:

VCS has already trained and continues to train faculty/staff and reinforce the application and enforcement of the safe reopening plan during faculty/staff meetings. Training will continue and be ongoing throughout the school year.

VCS's Reopening Plan has been shared with school families during multiple Zoom meetings, written communications, ongoing publication of information in the school's school-wide digital newsletter. Additionally, the COVID Safety Plan is posted (will be posted subject to approval) to the [school's website](#) and is available for the public to view.

EMPLOYEE TRAINING AND INSTRUCTION

We provide all employees training and instruction on the symptoms of COVID-19 illness and exposure control methods in place at VCS including:

- Information on how COVID-19 spreads and infects people.
- Symptoms of COVID-19
- The importance of getting a COVID-19 test and staying out of the workplace if you have symptoms.

- Our symptom screening procedures for employees and all other visitors to the workplace
- Risk of exposure to COVID-19 on the job.
- Cleaning and disinfection schedules and procedures for our workplace.
- Control measures to protect employees from exposure and infection:
 - Requiring employees to stay home when sick.
 - Physical distancing. Employees must maintain at least 6' of separation from other individuals in the workplace. Since infectious aerosols can travel further than 6', face coverings are required along with physical distancing at all indoor workplaces.
 - Frequent handwashing with soap and water for at least 20 seconds or using hand sanitizer when handwashing sinks are not readily accessible.
 - Proper use of face coverings and the fact that a face covering is NOT respiratory protection.
 - Covering coughs and sneezes.
- Acceptable PPE and proper use.
- What to do if they are sick and how to obtain a COVID-19 test.
- Information on COVID-19-related leave benefits available under workers' compensation law, the federal Families First Coronavirus Response Act, Labor Code sections 248.1 and 248.5, Labor Code sections 3212.86 through 3212.88, local governmental requirements, the VCS's leave policies, and leave guaranteed by contract.
- The contents of this plan will provide guidance for all staff, parents, and the community.

See section #17 for further information.

A. Provide plan for enforcing COVID-19 Safety plan with staff:

Signage regarding all requirements for optimal safety practices, will be placed throughout the school. These signs will reinforce safety requirements such as wearing a mask, maintaining 6 ft. social distance, and hand washing guidelines.

All staff will help each other and students with verbal reminders if someone is not following the rules. A student who refuses to follow the Safety Plan will be sent home. Employees who refuse to follow the Safety Plan, will be required to meet with the administrator to discuss the ramifications of not following the plan and be provided with options (isolation) if they insist on not following the guidelines.

B. Provide plan to remain current on guidelines and best practices:

The administrator will be kept current on guidelines and best practices via the COVID Coordinator, Rebecca Ivanoff. If guidelines and best practices change over time, these changes will be communicated to the staff via email and/or staff meetings and, where appropriate, additional/changed signage through the campus.

16. Family Education

How students and their families will be educated on the application and enforcement of the plan.

Provide plan for educating families on new COVID-19 Safety plan

The following training of staff and family education is implemented:

- Enhanced sanitation practices
- Physical distancing guidelines and the importance of maintaining 6 feet distance
- Proper use, removal, and washing of face masks/coverings
- Daily health screening practices and protocols

- COVID-19 specific symptom identification
- How COVID-19 is spread and infects people
- When to seek medical attention
- Preventing the spread of COVID-19 if sick, including employees not coming to work if symptomatic or if they or someone they live with has been diagnosed with COVID-19.
- Importance of students and staff not to come to school/work if they have symptoms, live with someone who has been diagnosed with COVID-19, or had close contact with someone diagnosed with COVID-19
- Plan and procedure to follow when children/adults become sick at school
- Plan and procedure to protect employees from illness

As VCS implements practices and procedures to ensure our safe and healthy return to school for our teachers, our students, and our parents, our efforts will only be effective if the families in the VCS community are aware of and responsive to public health guidance as they conduct their lives outside of school. For this reason, VCS asks that all members of our community of teachers, staff, and parents sign a “Parent/guardian Safety Agreement” and take actions that demonstrate their responsibility to their own wellness and the wellness of others, including but not limited to:

- Continue to practice social distancing, wear face masks, and stay in the habit of frequent handwashing when outside of school.
- Get tested if they experience symptoms of COVID-19 or if they believe they have been exposed to the virus.
- Self-quarantine if there has been contact with someone who has or is likely to have the virus.
- Avoid large group gatherings and crowds where physical distancing and face covering guidance is being disregarded.
- Observe routine medical practices, including annual check-ups and flu vaccines.
- Communicate with the school if families (parents/students) have come in contact with anyone testing positive, or if a family member has tested positive.

A. Provide plan for enforcing COVID-19 Safety plan with students/families:

Signage regarding all requirements for optimal safety practices, will be placed throughout the school. These signs will reinforce safety requirements such as wearing a mask, maintaining 6 ft. social distance, and hand washing guidelines. Students who refuse to follow the plan will be sent home and placed in Distance Learning.

In addition to signing the agreement noted above, families will be provided with the Safety Plan and asked to follow the plan. The site administrator will follow up with any families who have difficulty following the plan, and offer support in an effort to ensure all are following the plan to ensure the health and safety of our community.

B. Provide plan for continuing communication/education as guidelines change:

The Site Administrator will provide written, electronic communication on any changes that occur with regard to changes in guidelines.

17. Engineering controls (site specific)

How each specific school site plans to optimize ventilation, air filtration for indoor spaces.

A. Please describe any unique challenges each site may face for maintaining safe environments, in terms of ventilation/airflow and infrastructure, and how those challenges will be addressed:

VCS is unique in that all classrooms have individual ventilation systems. All systems have been fitted with the approved HEPA filters. Additionally, the majority of classrooms at VCS have 2 doors and windows that open to the outside. Teachers will be asked to keep their doors and windows open if possible. If the air quality is poor, and student to teacher ratio is at maximum, we may decide to revert to distance learning until the air quality improves so the students can be outside and airflow in the classrooms can be maximized.

18. Consultation

For schools not previously open, please indicate the organizations involved and consulted in developing safety plan. ie: Labor Organizations, staff and faculty, parents/students and community, other stakeholders, continued communication without fear of reprisals, etc.

A. Labor organization(s) and date(s) consulted:

(If no labor organization represents staff at the school, please describe the process for consultation with school staff)

- All Certificated and Classified staff are at-will employees.
- Teacher Meetings are scheduled every Monday
- Board Meetings--3rd Tuesday of every month

Parent / Community Organization(s) and date(s) consulted:

PA Meetings--Monthly meetings--1st Friday

Staff and families will be encouraged to contact the Director by email or phone, to discuss concerns regarding this safety plan. If desired, a zoom meeting will be scheduled.

B. Other:

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

Sonoma County Office of Education (SCOE) is allowing school districts in the County to be a part of their agreement with California-based Curative, Inc. Curative will be providing SCOE employees COVID-19 testing services. In turn, the partnership provides districts and schools with an option to provide testing to their school staff. It is another significant step in assisting districts as reopening plans are conceptualized. The self-administered, oral-fluid swab COVID-19 tests will deliver test results within 48 hours and will allow schools and districts to test staff at regular intervals.

Who Should be Tested and How Often?

School staff members are essential workers, and staff includes teachers, paraprofessionals, cafeteria workers, janitors, bus drivers, or any other school employee that may have contact with students or other staff. According to the California Department of Public Health, school districts and schools shall test staff periodically, as testing capacity permits and as practicable, with the recommendation being to test all staff over two months, where 25% of staff are tested every two weeks, or 50% every month to rotate testing of all staff over time.

- When VCS reopens, we will increase to weekly testing while Sonoma County is in the Deep Purple Tier.
- When VCS is able to reopen and students are on campus for in-person learning, testing will be conducted as follows, while Sonoma County is in the following tiers:
 - Deep Purple Tier:
 - Asymptomatic Testing: Via PCR test, we will conduct testing of students and staff every week.
 - Exposure Testing: If students or staff members have been exposed to COVID-19, they will be required to test on day 8 following exposure.
 - Symptomatic Testing: Students or staff experiencing symptoms of COVID-19 will be recommended to test immediately.
 - Response Testing: We will test all students and staff with our contracted testing company on our site in response to any outbreak at school. Outbreak testing will continue for all students and staff weekly until no longer considered an outbreak.
 - Test results are returned 24-48 hours. Additionally, the school receives test results of each person tested in the same time frame.

Testing cadence will follow the State of California's recommendations for K-12 schools:

- Purple Tier:
 - Asymptomatic Testing of Students and Staff: Every 2 weeks
 - Symptomatic and Response Testing as needed for exposures and outbreaks.
- Red Tier:
 - Asymptomatic Testing of Students and Staff: Every 2 weeks
 - Symptomatic and Response Testing as needed for exposures and outbreaks.
- Orange Tier:
 - No Asymptomatic Testing of Students and Staff
 - Symptomatic and Response Testing as needed for exposures and outbreaks
- Yellow Tier:
 - No Asymptomatic Testing of Students and Staff
 - Symptomatic and Response Testing as needed for exposures and outbreaks.

Testing of Students: How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Routine/Asymptomatic testing plan for students by tier. VCS staff has access to Kaiser tests at no cost and families are encouraged to use Curative <https://curative.com/> to provide Covid-19 testing. Families are encouraged to participate in the weekly screenings and to contact their personal physician when feeling ill.

- A - Miss Malika
- B - Miss Kristen
- C - Miss Barnum
- D - Miss Parent
- E - Mr. Robbins
- EC - Extended Care / Breakout
- CL - Computer Lab / Breakout
- - Waiting at Drop-off / Pick-up
- X - Screening | Parents stay in cars
- O - Outdoor Handwashing Station
- 1 - Restroom 1
- 2 - Restroom 2

